

GUILFORD EMERGENCY TOWN BOARD MEETING
WEDNESDAY, MARCH 2, 2022 AT 7 P.M.
GUILFORD CENTER
STATE OF NEW YORK

Town Board present: Supervisor George Seneck
Councilmember Terence Ives
Councilmember Thomas Ives
Councilmember Matthew Retz
Councilmember Gilda Ward

I CALL TO ORDER

Supervisor Seneck called the emergency meeting to order at 7:00 p.m.

II PERSONNEL CHANGES

Motion to accept the resignation from Lisa French as Town Clerk effective March 4, 2022 moved by Councilmember Terry Ives. Second by Councilmember Ward.

Roll call vote as follows:

Supervisor George Seneck	Aye
Councilmember Tom Ives	Aye
Councilmember Terry Ives	Aye
Councilmember Matt Retz	Aye
Councilmember Gilda Ward	Aye

Motion carries.

Motion to appoint Gail Hoffman as 1st Deputy Town Clerk, Registrar of Vital Statistics, Records Management Officer, Records Access Officer, Deputy Dog Control Officer, MWBE (Minority & Women's Business Enterprise) Officer, Decals Agent of Record, Collector of Guilford Water Rents, and Collector of Mt. Upton Water Rents at a rate of \$25 per hour effective March 1, 2022 moved by Councilmember Tom Ives. Second by Councilmember Ward.

Roll call vote as follows:

Supervisor George Seneck	Aye
Councilmember Tom Ives	Aye
Councilmember Terry Ives	Aye
Councilmember Matt Retz	Aye
Councilmember Gilda Ward	Aye

Motion carries.

Motion to appoint Barbara Knowles as 2nd Deputy Town Clerk and Deputy Registrar of Vital Statistics effective March 1, 2022 moved by Councilmember Terry Ives. Second by Councilmember Retz.

Roll call vote as follows:

Supervisor George Seneck	Aye
Councilmember Tom Ives	Aye
Councilmember Terry Ives	Aye
Councilmember Matt Retz	Aye
Councilmember Gilda Ward	Aye

Motion carries.

Motion to authorize Gail Hoffman to have signature and transfer authority on accounts associated with the Town Clerk and the ability to conduct business with Online Banker effective March 1, 2022 moved by Councilmember Tom Ives. Second by Councilmember Ward.

Roll call vote as follows:

Supervisor George Seneck	Aye
Councilmember Tom Ives	Aye
Councilmember Terry Ives	Aye
Councilmember Matt Retz	Aye
Councilmember Gilda Ward	Aye

Motion carries.

Motion to remove Lisa French as signature authority and transfer authority on accounts associated with the Town Clerk and the ability to conduct business with Online Banker effective March 4, 2022 moved by Councilmember Retz. Second by Councilmember Terry Ives.

Roll call vote as follows:

Supervisor George Seneck	Aye
Councilmember Tom Ives	Aye
Councilmember Terry Ives	Aye
Councilmember Matt Retz	Aye
Councilmember Gilda Ward	Aye

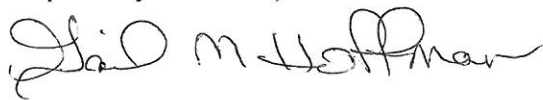
Motion carries.

Motion to advertise the Town Clerk vacancy with a return date of April 1, 2022 at the close of business moved by Councilmember Ward. Second by Councilmember Retz. AYES: Councilmembers Tom Ives, Terry Ives, Matt Retz, and Gilda Ward. Motion carries.

III ADJOURNMENT

Being no further business, Councilmember Tom Ives moved to adjourn at 7:15 p.m. Second by Councilmember Retz. AYES: Councilmembers Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. NOES: None. Motion carries.

Respectfully submitted,



Gail M. Hoffman, Deputy Town Clerk